

# SCOTTISH HOMING UNION



THE ANNUAL GENERAL MEETING OF THE SCOTTISH HOMING UNION WILL BE HELD IN HILCROFT HOTEL, EAST MAIN STREET, WHITBURN ON SUNDAY 9<sup>TH</sup> DECEMBER 2012 AT 1.30PM

## AGENDA

1. Minute for confirmation
2. General Accounts and Balance Sheet
3. Election of Auditor
4. Election of PRO
5. Membership £15 (Inc. VAT) + 50p Medical Research
- 6. Minimum Recommended Prices:-**
  - Metal Rings £300.00 per 1000 incl. VAT (To Federations)
  - Plain Rings – 41p plus postage (Stat Quo)
  - RUBBER RINGS – £27 + VAT (Stat Quo)
  - DOUBLE RUBBERS – £53 +VAT (Stat Quo)
  - SEALS – £25.50 +VAT (Stat Quo)
  - STRAYS £3 + VAT (Stat Quo)
  - Return of reported Strays (As per cost)
  - Transfers - £1.50 + Post (Stat Quo)
  - Loft Transfers - £3.50 (Stat Quo)
  - Verifications – 10p per ring (Stat Quo)
  - Locations - £1.00 + VAT (Stat Quo)
  - Distances – 50p + VAT (Stat Quo)
  - Ring Print-out - £1.50 + SAE
7. Correspondence  
(No motions from members)
- 8. Recommendations by Council**  
(No Recommendations by Council)

President (Sgnd)

*Mr I Noble*

Secretary

*Mrs L Brooks*

**SCOTTISH HOMING UNION**  
**FINANCIAL STATEMENTS**  
**1 OCTOBER 2012**

**ALEXANDER MARSHALL**  
Chartered Accountants & Registered Auditor  
84 Hamilton Road  
Motherwell  
ML1 3BY

**SCOTTISH HOMING UNION**  
**THE REPORT OF THE COUNCIL**  
**YEAR ENDED 1 OCTOBER 2012**

The Council has pleasure in presenting its report and the financial statements of the union for the year ended 1 October 2012.

**PRINCIPAL ACTIVITIES**

The objects and principal activities of the union are restricted to Scotland and during the year were:

The provision of an organisation for persons interested in pigeon racing and showing in all its branches.

The provision of uniform rules and regulations for the ringing and registration of racing pigeons as to the ownership and transfer of same and for conduct of races and shows.

The promotion of races and shows and the provision of money and other prizes for same and grant donations for objects approved by the Annual General Meeting.

The trading in any requisites for the provision and benefit of members as approved by the Annual General Meeting.

The provision of a Court of Appeal for the final disposal of all questions or disputes that may arise between its members and organisations.

The protection and advancement of the interests of its members with legal aid in respect of questions arising between themselves and/or third parties on matters falling within the foregoing objects and approved by the Council.

**MEMBERS**

The members who served the union during the year were as follows:

Mr I Noble - President

Mr S McFadzean - Vice President Resigned 4<sup>th</sup> March 2012

Mr D Bald – Vice President Elected 4<sup>th</sup> March 2012

Mr G Turnbull - Vice President

Mrs L Brooks - Union Secretary

The Council has in total 30 members consisting of delegates from each federation. Each federation is entitled to be represented by one delegate for every 100 members or part thereof.

**STATEMENT OF RESPONSIBILITIES OF THE COUNCIL**

The Council is responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

The regulations requires the Council to prepare financial statements for each financial year. Under that law the Council has elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by the regulations to give a true and fair view of the state of affairs of the union and of the surplus or deficit for that period. In preparing those financial statements, the Council is required to:

**SCOTTISH HOMING UNION**  
**THE REPORT OF THE COUNCIL** *(continued)*  
**YEAR ENDED 1 OCTOBER 2012**

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the union will continue in operation.

The Council is responsible for maintaining satisfactory systems of internal control and keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the union. It is also responsible for safeguarding the assets of the union and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Council is responsible for the maintenance and integrity of the corporate and financial information included on the union's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Registered office:  
386a Stewarton Street  
Wishaw  
Lanarkshire  
ML2 8DU

Signed by order of the  
members of the committee

MRS L BROOKS  
Union Secretary

Approved by the Council on 12 November 2012

**SCOTTISH HOMING UNION**  
**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF**  
**SCOTTISH HOMING UNION**  
**YEAR ENDED 1 OCTOBER 2012**

We have audited the financial statements of Scottish Homing Union for the year ended 1 October 2012 on pages 5 to 12. These financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) and on the basis of the accounting policies set out therein.

This report is made solely to the union's members, as a body. Our audit work has been undertaken so that we might state to the union's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the union and the union's members as a body, for our audit work, for this report, or for the opinions we have formed.

**RESPECTIVE RESPONSIBILITIES OF COUNCIL AND AUDITOR**

The Council's responsibilities for preparing the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Responsibilities of the Council.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared. We also report to you whether in our opinion the information given in the Report of the Council is consistent with the financial statements.

In addition we report to you if, in our opinion, the union has not kept proper accounting records, if a satisfactory system of internal control has not been established and maintained, or if we have not received all the information and explanations we require for our audit, or if information required by law regarding member of the committees' remuneration or transactions with the union is not disclosed.

We read the Report of the Council and consider the implications for our report if we become aware of any apparent misstatements within it.

**BASIS OF AUDIT OPINION**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Council in the preparation of the financial statements, and of whether the accounting policies are appropriate to the union's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

**SCOTTISH HOMING UNION**  
**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF**  
**SCOTTISH HOMING UNION** *(continued)*  
**YEAR ENDED 1 OCTOBER 2012**

We have undertaken the audit in accordance with the requirements of APB Ethical Standards including APB Ethical Standard - Provisions Available for Small Entities, in the circumstances set out below:

In common with many other organisations of our size and nature we use our auditors to prepare and submit returns to the tax authorities and assist with the preparation of the financial statements.

**OPINION**

In our opinion:

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities, of the state of the union's affairs as at 1 October 2012 and of its surplus for the year then ended;
- the financial statements have been properly prepared ; and
- the information given in the Report of the Council is consistent with the financial statements.

84 Hamilton Road  
Motherwell  
ML1 3BY

13 November 2012

D MARSHALL (Senior Statutory Auditor)  
For and on behalf of  
ALEXANDER MARSHALL  
Chartered Accountants  
& Registered Auditor

**SCOTTISH HOMING UNION**  
**INCOME AND EXPENDITURE ACCOUNT**  
**YEAR ENDED 1 OCTOBER 2012**

	Note	2012 £	2011 £
<b>MEMBERSHIP FEES AND INCOME</b>	<b>2</b>	121,248	127,940
<b>DIRECT ACTIVITY EXPENDITURE</b>		47,018	60,394
<b>GROSS SURPLUS</b>		<u>74,230</u>	<u>67,546</u>
Administrative expenses		65,321	66,680
Other operating income	<b>3</b>	<u>(5)</u>	<u>(4)</u>
<b>OPERATING SURPLUS</b>	<b>5</b>	8,914	3,870
Interest receivable		331	259
<b>SURPLUS ON ORDINARY ACTIVITIES BEFORE TAXATION</b>		<u>9,245</u>	<u>4,129</u>
Tax on surplus on ordinary activities		66	53
<b>SURPLUS FOR THE FINANCIAL YEAR</b>		<u><u>9,179</u></u>	<u><u>4,076</u></u>

The notes on pages 7 to 12 form part of these financial statements.

**SCOTTISH HOMING UNION**

**BALANCE SHEET**

**1 OCTOBER 2012**

	<b>Note</b>	<b>2012</b> <b>£</b>	2011 <b>£</b>
<b>FIXED ASSETS</b>			
Tangible assets	<b>6</b>	342	456
Investments	<b>7</b>	200	200
		<u>542</u>	<u>656</u>
<b>CURRENT ASSETS</b>			
Stocks		9,427	12,126
Debtors	<b>8</b>	7,253	10,658
Cash at bank and in hand		78,943	60,595
		<u>95,623</u>	<u>83,379</u>
<b>CREDITORS: Amounts falling due within one year</b>	<b>9</b>	7,942	4,990
		<u>87,681</u>	<u>78,389</u>
<b>NET CURRENT ASSETS</b>			
		<u>88,223</u>	<u>79,045</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			
		<u>88,223</u>	<u>79,045</u>
<b>CAPITAL AND RESERVES</b>			
<b>RESERVES</b>			
Income and expenditure account	<b>12</b>	88,223	79,045
<b>MEMBERS' FUNDS</b>	<b>12</b>	88,223	79,045

These financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

These financial statements were approved by the Council and authorised for issue on the 12 November 2012 and are signed on their behalf by:

MR I NOBLE - PRESIDENT  
Member of the committee

The notes on pages 7 to 12 form part of these financial statements.



**SCOTTISH HOMING UNION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 1 OCTOBER 2012**

**1. ACCOUNTING POLICIES**

**Basis of accounting**

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of financial instruments, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

**Cash flow statement**

The Council has taken advantage of the exemption in Financial Reporting Standard for Smaller Entities (effective April 2008) from including a Cash flow statement in the financial statements on the grounds that the union is small.

**Income**

Income represents monies received (excluding value added tax) from membership and registration fees, other services and sales to members and other related activities.

**Fixed assets**

All fixed assets are initially recorded at cost.

**Depreciation**

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Fixtures & Fittings	-	25% reducing balance
Stray Cabin	-	25% straight line
Computer Equipment	-	20% straight line

**Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

**Operating lease agreements**

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against income on a straight line basis over the period of the lease.

**SCOTTISH HOMING UNION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 1 OCTOBER 2012**

**1. ACCOUNTING POLICIES** *(continued)*

**Financial instruments**

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the entity after deducting all of its financial liabilities.

Where the contractual obligations of financial instruments (including share capital) are equivalent to a similar debt instrument, those financial instruments are classed as financial liabilities. Financial liabilities are presented as such in the Balance sheet. Finance costs and gains or losses relating to financial liabilities are included in the Profit and Loss Account. Finance costs are calculated so as to produce a constant rate of return on the outstanding liability.

**SCOTTISH HOMING UNION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 1 OCTOBER 2012**

**2. MEMBERSHIP FEES AND INCOME**

	2012	2011	2012 £	2011 £
Aberdeen	80	88	1,160	1,188
Angus	68	70	986	945
Ayrshire	187	175	2,712	2,363
Ballochmyle	74	89	1,073	1,201
Central	94	99	1,363	1,337
Dundee	68	72	986	972
East of Scotland	46	43	667	580
Fife	137	151	2,001	2,039
Highlands & Islands	51	49	740	661
Lanarkshire	432	453	6,291	6,126
Midland	110	115	1,711	1,552
Midlothian	117	115	1,624	1,553
North of Scotland	153	151	2,219	2,038
North West	147	149	2,146	2,012
Pentland Hills	152	155	2,204	2,091
Renfrewshire	31	48	464	648
Scottish Border	50	59	725	797
Solway	166	168	2,393	2,268
Individual Clubs	101	94	1,465	1,269
South West	50	50	725	675
Almond Valley	116	113	1,697	1,526
West of Scotland	18	14	261	189
Ayr Road North	53	62	783	837
	<u>2501</u>	<u>2,582</u>	<u>36,396</u>	<u>34,867</u>
Less VAT			(6,068)	(5,811)
			<u>30,328</u>	<u>29,056</u>
Individual members	146	159	2,194	2,147
Less: VAT			(366)	(358)
	<u>2,647</u>	<u>2,741</u>	<u>32,156</u>	<u>30,845</u>
Registration of lofts			315	280
Seals and pliers			1,272	974
Rubber rings			3,651	3,495
Metal rings			31,240	31,942
Electronic rings			34,661	43,221
Stray collection receipts			3,228	3,181
Transfer fees			4,980	5,265
Ring verification			278	237
Click in clock sales			313	300
Medical Research contribution			1,365	1,403
Measurement fees			5,552	4,054
Contributions to postage			1,623	1,414
Miscellaneous receipts			556	504
Card and tie sales			-	5
Advertising			58	315
			<u>121,248</u>	<u>127,940</u>

**SCOTTISH HOMING UNION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 1 OCTOBER 2012**

**3. OTHER OPERATING INCOME**

	<b>2012</b>	2011
	<b>£</b>	<b>£</b>
Centenary book and celebration donations	5	4
	<u>5</u>	<u>4</u>

**4. DIRECT ACTIVITY EXPENDITURE**

	2012	2011
	<b>£</b>	<b>£</b>
Rubber rings	2,844	2,451
Metal rings	8,292	8,237
Clock seals and pliers	1,053	724
Electronic rings	31,620	45,659
Stray collection	1,161	1,052
Cost of ties	60	50
Trophies	348	308
Medical research donation	1,365	1,403
Click in clocks	75	360
Confederation subscription	200	150
	<u>47,018</u>	<u>60,394</u>

**5. OPERATING SURPLUS**

Operating surplus is stated after charging:

	<b>2012</b>	2011
	<b>£</b>	<b>£</b>
Staff pension contributions	1,709	1,804
Depreciation of owned fixed assets	114	153
Auditor's remuneration	1,985	1,910
	<u>1,985</u>	<u>1,910</u>

**SCOTTISH HOMING UNION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 1 OCTOBER 2012**

**6. TANGIBLE FIXED ASSETS**

	Furniture & Fittings £	Stray Cabin £	Computer £	Total £
<b>COST</b>				
At 2 October 2011 and 1 October 2012	<u>2,892</u>	<u>526</u>	<u>15,059</u>	<u>18,477</u>
<b>DEPRECIATION</b>				
At 2 October 2011	2,436	526	15,059	18,021
Charge for the year	<u>114</u>	<u>–</u>	<u>–</u>	<u>114</u>
At 1 October 2012	<u>2,550</u>	<u>526</u>	<u>15,059</u>	<u>18,135</u>
<b>NET BOOK VALUE</b>				
At 1 October 2012	<u>342</u>	<u>–</u>	<u>–</u>	<u>342</u>
At 1 October 2011	<u>456</u>	<u>–</u>	<u>–</u>	<u>456</u>

**7. INVESTMENTS**

**3.5% War Stock**

<b>COST</b>	£
At 2 October 2011 and 1 October 2012	<u>200</u>
<b>NET BOOK VALUE</b>	
At 1 October 2012 and 1 October 2011	<u>200</u>

**8. DEBTORS**

	2012 £	2011 £
Trade debtors	2,202	9,557
Other debtors	<u>5,051</u>	<u>1,101</u>
	<u>7,253</u>	<u>10,658</u>

**9. CREDITORS: Amounts falling due within one year**

	2012 £	2011 £
Corporation tax	66	96
Other taxation and social security	2,832	912
Other creditors	<u>5,044</u>	<u>3,982</u>
	<u>7,942</u>	<u>4,990</u>

**SCOTTISH HOMING UNION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 1 OCTOBER 2012**

**10. COMMITMENTS UNDER OPERATING LEASES**

At 1 October 2012 the union had aggregate annual commitments under non-cancellable operating leases as set out below.

	<b>2012</b>	2011
	£	£
Operating leases which expire:		
Within 2 to 5 years	<u>1,201</u>	<u>1,201</u>

**11. RELATED PARTY TRANSACTIONS**

No transactions with related parties were undertaken such as are required to be disclosed under the Financial Reporting Standard for Smaller Entities (effective April 2008). The union was under the control of the members of the council throughout the current and previous year.

**12. RECONCILIATION OF MEMBERS' FUNDS AND MOVEMENT ON RESERVES**

	<b>Income and expenditure account</b>
	£
Balance brought forward	79,045
Surplus for the year	<u>9,179</u>
Balance carried forward	<u>88,223</u>

**SCOTTISH HOMING UNION  
MANAGEMENT INFORMATION  
YEAR ENDED 1 OCTOBER 2012**

**The following pages do not form part of the financial statements  
which are the subject of the independent auditor's report on pages 3 to 4.**

**SCOTTISH HOMING UNION**  
**DETAILED INCOME AND EXPENDITURE ACCOUNT**  
**YEAR ENDED 1 OCTOBER 2012**

	Note	2012 £	2011 £
<b>MEMBERSHIP FEES AND INCOME</b>			
Membership fees		35,846	34,871
Less VAT		(6,068)	(5,811)
Individual members		2,194	2,148
Less: VAT		(366)	(358)
Registration of lofts		315	280
Seals and pliers		1,272	974
Rubber rings		3,651	3,495
Metal rings		31,240	31,942
Electronic rings		34,661	43,221
Stray collection receipts		3,228	3,181
Transfer fees		4,980	5,265
Ring verification		278	237
Click in clock sales		313	800
Medical Research contribution		1,365	1,403
Measurement fees		5,552	4,054
Contributions to postage		1,606	1,414
Miscellaneous receipts		556	504
Card and tie sales		-	5
Advertising		58	315
		<u>121,248</u>	<u>127,940</u>
<b>DIRECT ACTIVITY EXPENDITURE</b>			
Rubber rings		2,844	2,451
Metal rings		8,292	8,237
Clock seals and pliers		1,053	724
Electronic rings		31,620	45,659
Stray collection		1,161	1,052
Cost of ties		60	50
Trophies		348	308
Medical research donation		1,365	1,403
Confederation subscription		200	150
Click in clocks		75	360
		<u>47,018</u>	<u>60,394</u>
<b>GROSS SURPLUS</b>		<b>74,230</b>	<b>67,546</b>
<b>OVERHEADS</b>			
Secretary's salary		20,719	18,733
Clerical assistance		19,422	20,387
National insurance contributions		2,904	2,953
Staff pension contributions		1,709	1,804
Rent and rates		5,916	5,916
Heat and light		660	660
Insurances		1,221	1,224
Secretary's local car expenses		320	345
		<u>52,871</u>	<u>52,021</u>
Carried forward		52,871	52,021



**SCOTTISH HOMING UNION**  
**DETAILED INCOME AND EXPENDITURE ACCOUNT**  
**YEAR ENDED 1 OCTOBER 2012**

	Note	2012 £	2011 £
Brought forward		52,871	52,021
Telephone		739	454
Office equipment maintenance		3,507	2,228
Printing and stationery		908	1,378
Postage		3,537	3,586
Miscellaneous expenses		174	61
Advertising		229	282
Legal fees		304	245
Audit and accountancy fees		1,985	1,910
Depreciation - furniture and fittings		114	153
Delegates expenses		220	200
Appeal court expenses		-	135
AGM expenses		244	355
Council expenses		417	649
Bank charges		68	22
		<u>65,321</u>	<u>63,680</u>
<b>SURPLUS ON CLUB TRADING</b>		8,909	3,866
Centenary book and celebration donations		5	4
<b>OPERATING SURPLUS</b>		8,914	3,870
Interest receivable and similar income		331	259
<b>SURPLUS ON ORDINARY ACTIVITIES</b>		<u>9,245</u>	<u>4,129</u>

**SCOTTISH HOMING UNION**

**NOTES TO THE DETAILED INCOME AND EXPENDITURE ACCOUNT**

**YEAR ENDED 1 OCTOBER 2012**

**INTEREST RECEIVABLE**

Bank interest	(303)	(238)
War Stock interest	<u>(28)</u>	<u>(21)</u>
	<u>(331)</u>	<u>(259)</u>